**Directions for Adding Images to Your Website**

**FROM PIX4LEARNING**

1. Go to website [www.pics4learning.com](http://www.pics4learning.com) (also on Links page under Search Tools)

2. Click *View Collections* (on left side of home page) or search by term

3. Right click on the image you want

4. Select *Save Image As*

5. Save to your folder (give it an appropriate file name)

6. On your Simple Site page, click Photo icon

7. Click Add Photo

8. Click Get Photo

9. Open your folder and double click photo thumbnail

10. Hit OK

11. Save and Preview

**FROM WEBCAM**

1. Click Start button in lower left corner

2. Go to All Programs

3. Open HP folder

4. Click HP Webcam

5. Click camera icon

6. If you like the photo, save to your folder; if not, delete

7. Follow steps 6-11 above to add to your website

**FROM DIGITAL CAMERA**

Attach camera to your computer with USB (with camera still attached)

Allow a minute to camera software and computer to sync

D: Drive

 Removable disk

DCIM

100 MSDCF

Open photo

File, Make a Copy

Save to your folder